



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 15<sup>th</sup> February 2017**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in **The Guildhall, Mill Street, Ludlow**  
on 20<sup>th</sup> February 2017 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- HENLEY ROAD CEMETERY
- THE LINNEY RIVERSIDE PARK
- THE BUTTERCROSS

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Apologies

## 3. Declarations of Interests

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. **Minutes** – To approve as a correct record and sign the open minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 9<sup>th</sup> JANUARY 2017**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

***Members are reminded:***

*All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*

*All Committee minutes must be received without discussion or debate.*

7. **Items to Action** - To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 9<sup>TH</sup> JANUARY 2017**.

ITEM	Attachment	Page No
<b>8. HENLEY ROAD CEMETERY</b>	<b>8</b>	
<b>8a</b> To note a House of Commons briefing on Unsafe Memorials		15
<b>8b</b> To note a report on the national situation regarding burial space		27
<b>9. MARKET ELECTRIC</b>	<b>9</b>	35
To consider a report on Electric usage and fees on Ludlow Market		



<b>10.</b>	<b>LINNEY RIVERSIDE PARK</b> To note an update regarding upgrading of the Linney Parking Meter	<b>10</b>	47
<b>11.</b>	<b>BUTTERCROSS MARKET TRADING AREA</b> To consider a request for use of the Buttercross Market trading area	<b>11.</b>	55
<b>12.</b>	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	<b>No papers</b>	
<b>13.</b>	<b>WASTE MANAGEMENT</b> To receive quotes for the Waste Management of the Market and Henley Road Cemetery.	<b>13.</b>	59
<b>14.</b>	<b>LUDLOW MUSEUM AT THE BUTTERCROSS</b> To approve the Forward Plan for 2016/17	<b>14.</b>	73

### M e m b e r s h i p

List of Members on the Services Committee

Councillors R Jones (Chairman); Clarke (Vice-Chairman), Cobley, Draper, Gill; Ginger, Kemp, Lyle; J Newbold, S Newbold, Parry and Smithers.

### Notes

The next Services Committee meeting will be held on 3<sup>rd</sup> April 2017